

STATE OF HAWAII
STATE PROCUREMENT OFFICE
HONOLULU, HAWAII
JULY 18, 2022
ADDENDUM 2
TO
REQUEST FOR PROPOSALS
SOLICITATION NO. 22012
INTERISLAND AIRLINE PRICE AGREEMENT - STATEWIDE

The following changes and additions are hereby made:

1. Change to Section 1.4

1.4 Period of Performance

This contract shall be for an initial period of ~~twelve (12) months~~ two (2) years beginning on the date specified on the Notice to Proceed. Unless terminated, the contract may be extended without re-solicitation, upon mutual agreement in writing between the State and the Contractor, prior to the expiration date, for not more than four (4) additional 12-month renewal periods, or portions thereof without the necessity of re-bidding, upon mutual agreement in writing at least sixty (60) days prior to the expiration of the contract. The contract price or commission paid to the Contractor for the extended period shall remain the same or as described in the offer.

2. Add Section 7.15

7.15 Price Adjustment

An increase to the contract price shall be permitted under the following conditions:

7.15.1 If fixed pricing is offered the State will consider price adjustment requests based if there are significant fuel cost increases every six (6) months.

3. Addition to Section 6.3

6.3 Post Award Deliverables

The contractor shall provide, upon request of the State, the following, including but not limited to:

	Due Date	Deliverable	Action Required
Liability Insurance	Prior to the start of the contract.	Liability Insurance Certificates	Contractor shall maintain during the life of the contract and provided to the SPO contract administrator prior to the policy expiration
Usage Reports	October 31 for date range FY Q1: July 1 – September 30	Report includes but not limited to: <u>(Excel format is preferred)</u> 1. Total spend 2. Total number of trips 3. Jurisdiction or Department/Agency <ul style="list-style-type: none"> • Total spend • Total number of trips 	Contractor shall provide on a quarterly basis.
	January 31 for date range FY Q2: October 1 – December 31		
	April 30 for date range FY Q3: January 1 – March 31		
	July 31 for date range FY Q4: April 1 – June 30		

4. Change to Section 4.3

4.3 Proposal Submission Instructions

Proposals must be received by ~~August 12,~~ August 5, 2022, 2:30pm HST through the Hawaii Electronic Procurement System (HlePRO). Proposals received after the deadline and/or through any sources other than HlePRO will be rejected.



DONN TSURUDA-KASHIWABARA
Procurement Officer